Construction invoice

Blank printable template | USD

Invoice reference: _____

Project reference: _____

Business: _____

Client / job: _____

Issue date: _____ Due date: _____

Billing period: _____

Work / reference and description	Qty	Unit price	Tax 1/0	Amount

Subtotal	_____
Tax rate	_____
Tax on flagged lines	_____
Total billed	_____
Payments received	_____
Remaining balance	_____

Original ContractorRegGuide template. No signup required.
PDF is a print reference; use the XLSX version for automatic calculations.
Quantity x unit price = line amount, rounded to cents. Total = subtotal + tax.
Balance = total billed minus payments received. Review credits / overpayments.
Set the applicable tax rate and each used line's taxable flag (1 or 0).
Example assumes 0% tax; it does not set your project's tax or billing rules.
Use agreed work and approved changes. Keep receipts and payment records separately.